

Documentation

Written by Thomas Lornsen

https://english.mychamplain.ca/quizmaker/quizmaker.html#

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Create a new empty question	 Select a spot in the question bank where you want to add the new question Click the "+"-button and select a question type. A new empty question will be added 	Your question will appear in the question bank Image: Select the question type Your question will appear in the question bank Multiple Choice Shortanswer True/False Essay Cloze Matching Numerical Description Drag&Drop into Text Drag&Drop Marker Select the question type
Convert text to questions	 In the top menu, click the "Add multiple questions"- button Enter the text of the questions into the text field on the right The questions must be separated by an empty line In the dropdown menu, select the question type you would like to import In the text field, select the text of the questions you would like to import. Adjust the settings for the questions you would like to import 	Instructions************************************
- Multiple Choice	 Select the question name (you can use # to insert sequential numbering) Add tags, default grade, and default penalty Decide whether the questions have only one possible answer (Moodle will use radio buttons) or several (Moodle will use checkboxes) Select the format Moodle should use for numbering the answers If you are indicating which choices are correct, select the type of indicator: Correct choices are always preceding the answer, e.g. an asterisk in "*This choice is correct". The correct choice is always this number The last line is not a choice, but contains the correct choice, e.g. "Answer: D" 	Questiontype: Multiple Choice Import Import Settings Enter the name of the questions. Use # to add sequential numbering (1, 2, 3,) The numbering Grade: 1 Penalty: 0.3333 Grade: 1 Penalty: 0.3333 Enter the question tags (only supported by Moodle) Single answer: Shuffle: Penalty: 0.3333 Yourset Moodle Single answer: Shuffle: Numbering: One Should Moodle shuffle the choices at each attempt? Correct answers are Obes the question have only one correct answer?

- Shortanswer	 Select the question name (you can use # to insert sequential numbering) Add tags, default grade, and default penalty Decide if the question is case sensitive For questions using embedded choices (<i>He saw (their/they're/there) new car.</i>), enter the delimiters for beginning, end and separator, e.g. "(/)". 	Questiontype: Shortanswer Import Import Settings Name: New question # Case sensitive: Embedded answers: Case sensitive: Embedded answers: Case sensitive: Cas
- True/False	 Select the question name (you can use # to insert sequential numbering) Add tags, default grade, and default penalty Enter a word, that, if found the second line, indicates that the statement is true (otherwise it is false). Example: The sky is blue. Answer: true 	Questiontype: True/False Import Import Settings Name: New question # Tags: Grade: 1 Penalty: 1 The word for "True": true If this word is anywhere in the second line, the statement is true; otherwise, it is false. Example: The sky is blue. Answer: true
- Essay	 Select the question name (you can use # to insert sequential numbering) Add tags, default grade, and default penalty Note: Questions are separated by empty lines, so make sure that your questions do not contain empty lines or else they will be interpreted as separate questions. 	Questiontype: Essay Import Import Settings Name: New question # 2 Tags: 2 Grade: 1 Penalty: 0.3333

- Matching	 Select the question name (you can use # to insert sequential numbering) Add tags, default grade, and default penalty Decide if Moodle should shuffle the choices with each attempt Enter the delimiter used to separate matching choices (e.g. "," or "/") 	Questiontype: Matching Import Import Settings Name: New question # Tags: Grade: 1 Penalty: 0.3333 Should Moodle shuffle the choices with each attempt? Delimiter for text/answers: Pruit or vegetable? Mango, fruit Carrot, vegetable? Delimiter is ","
- Numerical	 Select the question name (you can use # to insert sequential numbering) Add tags, default grade, and default penalty 	Questiontype:Numerical Import Import Settings Name: New question # ? Tags: ? Grade: 1 Penalty: 0.3333
- Cloze	 Select the question name (you can use # to insert sequential numbering) Add tags and default penalty Note: Cloze questions contain multiple embedded answers, each of which can be assigned a different default point value. Questions are separated by empty lines, so make sure that your questions do not contain empty lines or else they will be interpreted as separate questions. 	Questiontype: Cloze Import Import Settings Name: New question # 2 Tags: 2 Penalty: 0.3333
- Description	 Select the question name (you can use # to insert sequential numbering) Add tags Add tags Descriptions are not questions, but merely text (e.g. for instructions or explanations) Questions are separated by empty lines, so make sure that your questions do not contain empty lines or else they will be interpreted as separate questions. 	Questiontype: Description V Import Import Settings Name: New question # ? Tags: ?

answer indica in the status k soon as the er	ated), a red warning will be displayed bar. The warning will disappear as error is fixed.	P 10 WORDS POWERED BY TINY ↓ Default Grade: 1 Penalty: 0.3333 Tags: Single Answer Shuffle Answers Numbering: none ▼ # Choices Feedback Value 1 This is choice 1 0 X + 2 This is choice 2 0 X +
Bulk-edit questions 1. Select mo 2. Click the in the me 3. For the se a. b. c. d. f. g. g. 4. On the le	ore than one question "Edit all selected questions"-button enu bar elected questions, you can now Rename the questions. Use # for sequential numbering. (all types) Add or replace tags. (all types) Modify the default grade. (all types) Modify the default penalty. (all types) Modify the parameters Shuffle, Single Answer, and Numbering (only multiple choice) Modify the parameter "Case Sensitive" (only short answer) Assign an answer key. Make sure that the text is in the form "1:B, 2:A,3:C," where "1" is the number of the question and the letter the correct answer. If the formatting of your answer key is messy, try clicking "Clean".	4 This is choice 5 0 X 5 This is choice 5 0 X Edit all selected questions Image: Colspan="2">Image: Colspan="2" Image: Colspan="2" <

Print and export	1. Select the questions you want to print Text of the selected questions
Print and export to MS Word	 2. Click the "View as text" - button in the menu bar 3. Adjust the settings and formatting. 4. Click "Update" to see your changes in the preview. 5. Select "Shuffle questions" and the questions will be displayed in a random new order every time you click "Update". 6. Select "Show answer key below questions" to list the correct answers at the end of the quiz. 7. Adjust the number of columns and rows per page. Click "Print" to see the print preview and return to make changes if necessary. In order to save your quiz, click "Print" and then print to PDF. 8. To copy and past your questions into MS
	Word, click "Copy to clipboard", switch to your MS Word window and paste.
Export	 1. Select the questions you want to export 2. Click the "Export"-button 3. Click the button for the tool you wish to export your questions to
- Kahoot!	 In the Export window, click the "Kahoot!"- button In your browser, navigate to https://kahoot.com/library/quiz-spreadsheet- template/ to download Kahoot!'s import- template and open it in Excel. Copy the text below to the clipboard, paste it into the template and save the file. Log into your Kahoot! account and create a new Kahoot. Then add a new question and

	click on "Import Spreadsheet" Unload your	Andre 10 H Marschapesterbagebon - Pincolo - Dix A mar ban ban (agained house into two rep Conner. (1999)
	 click on "Import Spreadsheet". Upload your file. 5. Kahoot's restrictions: Only multiple choice questions, a maximum of 4 answers per question, character limits (120 for question texts, 75 for answers (we will truncate your texts for you). 	
- Quizzizz	 In the Export window, click the "Quizzizz"-button In your browser, navigate to <u>https://cf.quizizz.com/xlsx/QuizizzSampleSpreads</u> <u>heet.xlsx</u> to download Quizzizz's import-template and open it in Excel. Copy the text below to the clipboard and save the file. Paste the copied text into the template (the top left cell in the light green space). NOTE: Not all Moodle question types are compatible with Quizzizz. Incompatible questions will not be included, and some questions may be modified. In the browser, go to <u>https://quizizz.com/</u> and log into your account. 	Andrew Profile Description/public back to form lass Data Review View Help Profile Profil

		C Search Q Search from millions of questions	
		or, Create a new question	Click here to upload a quiz image
		Multiple-choice Poll Fill-in-the-Blank	esting Public • English • • • 30 s •
		Den-ended Draw Audio Response	Add grades English Import from spreadsheet
		Video Response Silde	You can now customize the weightage of each question in your quiz. Learn more
			O points, O graded questions
			Quiz quality score 2.5/10
			Pick a relevant quiz name Add a quiz image Add grades Add grades Add at least 4 questions
- Blackboard	 In the Export window, click the "Blackboard"- button 		
	 Copy the displayed text and paste it into a text editor 		
	 Save the file in plain text format with the file ending ".txt.". 		
	 You can find instruction on how to import your file into Blackboard here: 		
	https://help.blackboard.com/Learn/Instructor/Ult ra/Tests Pools Surveys/Reuse Questions/Upload Questions		
- D2L/Brightspace	1. In the Export window, click the		
	"D2L/Brightspace"-button 2. Copy the displayed text and paste it into a text editor		
	 Save the file in plain text format with the file ending ".csv". 		
	 You can find instruction on how to import your file into D2L here: 		
	https://community.brightspace.com/s/article /KBL931001391		

Export to Moodle	 Click either the "Save all"-button or the "Save selected"-button Enter a file name The file will be downloaded in .xml format Navigate to your Moodle course and go to the Question Bank Click on "Import" and select the "Moodle XML" file format Note: The look and functionality of this page depends on your Moodle version and template Upload your file
Import from Moodle	 Navigate to your Moodle course and go to the Question Bank Click on "Export" and select the "Moodle XML" file format Note: The look and functionality of this page depends on your Moodle version and template Download your questions In Quizmaker, simply click the "Open"-button and select the downloaded file Note: Quizmaker does not support all of Moodle's question types and question settings. Some information may get lost.

Search	 Click the "Search"-button In the menu on the left, enter your search text and adjust the parameters Click "Search" Your search results will appear in the list and you can navigate to the questions by clicking the respective buttons If you click the "Select all [number] questions"- button, all of the search results will be selected, so you can apply an action to them (e.g. delete, bulk-edit, or print) 	Find text Find: This Names: Question text: Choices: Tags: Case sensitive: Whole words only: Only questions with issues: Search You can click the search results to open them in the question bank.	
		Select all 2 results	